



**PORTFOLIO
TABLE OF CONTENTS**

1.0 Portfolio of _____

Option 3: Creative / Professional Writing Development

This portfolio emphasizes critical study of and practice in various types of professional or creative writing that will help students intending to seek employment in professional or creative writing and editing or preparing for a career in creative writing or professional editing/publishing.

The portfolio must be complete upon submission and shall contain only the standard items listed below. These items should be separated by white dividers labeled accordingly and placed in a white binder no more than three inches wide. Do not add or subtract items from this table of contents. *All items are required.* Evaluations, recommendations, and the signature form will be added to the file during the evaluation process.

The portfolio must include:

NUMBER	DESCRIPTION
1.0	Table of Contents
2.0	Curriculum Vitae
3.0	Personal Statement
4.0	Analysis of professional work
5.0	Journal submission and supporting documents