I. Supplemental Information

Today’s date: ________

Name: _________________________________________________________

CWID: _________________________________________________________

Phone #: (____) ________________ E-mail: _____________________________

Student status at the time of desired employment:
☑ Undergraduate ☐ Graduate  Expected graduation date: ________________

If you are a graduate student, where did you earn your undergraduate degree?
_______________________________________________________________

II. Qualifications

1. English and/or writing courses you have completed and grades earned:

2. Describe any teaching or tutoring experience you have:

III. Letters of Recommendation

List two faculty members who have agreed to write letters of recommendation for
you. Letters must be included in sealed, signed envelopes as an attachment to
this application. Please note that we no longer accept letters of recommendation
through email.

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IV. Writing Sample

Please include with your application a scholarly writing sample of 3-5 pages representative of your work as a student. You may excerpt material from longer papers if you’d like, but please do not exceed the 5-page limit.